

Georgia State University
College of Health and Human Sciences
School of Health Professions

Division of Nutrition

DIDACTIC PROGRAM FOR DIETETICS (DPD)
SELF-MANAGED APPLICATION INSTRUCTIONS

Please Note

- This is your opportunity to show the committee that reviews your application for Didactic Program admissions your organizational skills and how well you follow directions. Possessing these attributes is crucial for students in the nutrition program. Read these instructions carefully before you begin preparing the applications; follow the instructions throughout the application process.
- We encourage you to maintain your own records by photocopying completed applications and ordering duplicate copies of recommendation forms.
- If you have questions about the application instructions, please call the Office of Academic Assistance/ College of Health and Human Sciences at (404) 413-1000 (8:30 - 5:15, Monday - Friday) or write to us. All correspondence and completed application packets should be mailed or delivered to:

Office of Academic Assistance
College of Health and Human Sciences
Didactic Program Admissions
Georgia State University
PO Box 3995
Atlanta, GA 30302-3995

Self-Managed Applications

- The Division of Nutrition uses a self-managed application for admission to its undergraduate Didactic Program for Nutrition and Dietetics. This means that it is your responsibility to prepare or collect all forms, applications and credentials, then submit them at one time to the Office of Academic Assistance.
- A self-managed application requires appropriate planning on your part to allow time for you to prepare the applications properly and collect all of your recommendation forms. This process, however, also gives you, the applicant, control over when your application is complete. It eliminates the concern over lost or misdirected applications, forms or recommendation letters. You can confirm receipt of the application packet by phoning the Office of Academic Assistance, College of Health and Human Sciences at (404) 413-1000.

Eligibility

- In order to apply to the Didactic Program you must be an active Georgia State student, have already been accepted, or have reentered the university. Students who need to apply to GSU may request an application from the Office of Admissions at (404) 413-2500. Previous GSU students who have not been enrolled for the past two semesters, must call the Office of the Registrar for a reentry application (404) 413-2270. You must have a minimum **2.5 GPA** and have **completed a minimum of 45 semester hours** of the Core Curriculum. Also, you should have already completed at least **three of the five science courses** at the time you apply. (Students who have not yet completed their third course may apply, but will be at a competitive

disadvantage). For all science courses, you must have earned a **grade of “C” or better**. All courses in Nutrition, Organic Chemistry, Human Physiology, Microbiology and Biochemistry must be completed within 10 years prior to beginning the Didactic Program. You will be required to complete all prerequisites prior to the beginning of the Fall Semester.

- Do not submit an incomplete admission packet. Incomplete packets will not be considered for admission.

Admission Calendar and Deadlines

- The deadline for completed application packets is **MARCH 1st**.
- All completed application packets must be received by the deadline to be reviewed by the Didactic Program Faculty Admissions Committee.
- All applicants to the Didactic Program will be notified of their admission status after the Admissions Committee meets in mid-May. Students accepted to the program will be required to notify the program director of his/her intent to enroll by **June 1st**. Those students accepted to the program must have completed all 60 semester hours of prerequisite coursework at the end of the Summer Semester so that they can enroll in the program beginning the Fall Semester. If you are unable to complete the prerequisites prior to the end of the Summer Semester, your admission to the program will be rescinded.

Application Form

- Enclosed with your application packet is an application to the Didactic Program for Nutrition and Dietetics. This application should be either typed or legibly hand-printed.
- You are asked on the application form to indicate your preference for admission into the program on a Full-time or a Part-time status. The Part-time program is a structured curriculum and requires three years to complete. Applying to a particular status neither increases nor decreases your chances for admission.

Goals Statement

- A statement of professional goals, should be typed and not hand-written. The goals statement should be limited to no more than two double-spaced, typewritten pages and should include: 1) your professional goals; 2) why you have selected nutrition as your major; 3) why you selected GSU's program in nutrition.

Recommendation Form

- A recommendation from an academic faculty member (teaching any discipline, from any college or university) should be collected *by you* in a sealed envelope and submitted with your completed application packet. The form should include the address and phone number of the person recommending you for admission to the program. The recommender should sign his or her name across the sealed portion of the envelope. If you wish to have access to this recommendation, arrange for the recommender to provide you with a copy of the letter.

Questions

- Should you have questions concerning the admissions process for entry into the Didactic Program, please contact either Bill Andrews in the Office of Academic Assistance/College of Health Sciences at (404) 413-1000, or Barbara Hopkins in the Division of Nutrition at (404) 413--1225.

Checklist for Students Applying to the Didactic Program for Nutrition and Dietetics

I have:

1. _____ Gained admission or reentry to Georgia State University for the Fall or Summer Semester. Otherwise, I am an active GSU student.
2. _____ At least once in the past year, met with my advisor in the Office of Academic Assistance/College of Health and Human Sciences to discuss my current standing with regard to completion of prerequisite courses.
3. _____ Included my **Didactic Program Application** with the completed application packet (form enclosed). On the DPD Application form, I have been sure to indicate my preference for Full-time or Part-time status.
4. _____ Included with my completed application packet, a completed **Recommendation Form** from an academic source in a sealed envelope with the recommender's signature across the seal (form enclosed).
5. _____ Included a two-page (maximum), typed **Statement of Professional Goals** with my completed application packet.
6. _____ A minimum 2.5 Grade Point Average (GPA) with grades of "C" or better in the science courses.
7. _____ Completed a minimum of 45 semester hours of the Nutrition Program prerequisites and I will be able to complete **all** of the prerequisites by the end of Summer Semester.
8. _____ Completed at least three of the five 4-hour prerequisite science classes (counting Biol 2300 with its lab, Biol 2300, together as one) having earned grades of "C" or better. Students who are in the process of completing their third science course at the time of application will be considered for admission, but will be at a competitive disadvantage. All courses in Nutrition, Organic Chemistry, Human Physiology, Microbiology and Biochemistry must be completed within 10 years prior to beginning the Didactic Program.
9. _____ Mailed or delivered my application by the **March 1** deadline to:

**Office of Academic Assistance
College of Health and Human Sciences
Didactic Program Admissions
PO Box 3995
Georgia State University
Atlanta, GA 30302-3995**

**Recommendation Form for Student Applying to Georgia State University
Division of Nutrition's Didactic Program in Dietetics**

To the Applicant: Please complete the following:

Name (last, first, m.i.)

Date

To the Professor: The above student has applied to the undergraduate program in Nutrition and Dietetics. Please respond to the following questions by circling the most appropriate response:

Did the student attend class?	Yes	Most of the time	Rarely	No	
Was the student on time for class?	Yes	Most of the time	Rarely	No	
Did the student turn in assignments on time?	Yes	Most of the time	Rarely	No	
Did the student demonstrate interest in the class?	Yes	Most of the time	Rarely	No	
Did the student demonstrate ability to be a problem solver?	Yes	Most of the time	Rarely	No	
Could the student work independently?	Yes	Most of the time	Rarely	No	
Did the student demonstrate a willingness to work?	Yes	Most of the time	Rarely	No	
Evaluate the student's written work.	Excellent	Good	Fair	Poor	N/A

Would you say the student's final evaluation for the course was:

Outstanding Above-average Average Below-average

Would you want this student in another of your classes? **Yes No**

Please identify the student's strengths:

Please identify areas in which the student could improve:

Name of Professor

Signature of Professor

Date

Address

Phone

Please return this form to the student in a sealed envelope with your name signed across the seal. Thank you for your time and for your help with our students.

Didactic Program Application Form

Name _____ Date _____
Please indicate if you have a preferred name or nickname

E-mail address _____

Student ID (SSN) _____

Address _____

Phone Number(s) Home: _____

Work: _____

Indicate if you are applying for **Full-Time** or **Part-Time** status: (see instructions for details)

Check one:	_____ Part-Time status (3 years)	_____ Full-Time status (2 years)
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List: *all colleges and universities attended, with most recent listed first (use back of this page if you need more than three lines:*

Institution attended	Dates	Degree Program or Major

Spring and Summer course load: *please list courses you are taking Spring Semester as well as courses you plan to take Summer Term. Should you need more room, please use the reverse side.*

Term	Course/Number	School

Professional Goals: *On a separate page, include a **Statement of Professional Goals**. This statement should be limited to no more than two typewritten pages.*