

**Georgia State University
College of Health Sciences
School of Nursing
Nursing 4040/Nursing 7060**

Instructions for Directed Readings Courses

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GENERAL GUIDELINES AND PROCEDURES (N4040/N7060)

Student: The student who plans to take a directed reading course (N4040/N7060) in the program of study must:

1. Complete the Student Course Request Form. (Data on this form may be considered preliminary and is refined upon meeting with the selected faculty member).
2. Review the faculty expertise/areas of interest list. (This is located in the Advisement and Research offices of the School of Nursing.)
3. Select a faculty member as Course Coordinator and contact that faculty member.
4. Notify the faculty member if it becomes necessary to drop the course.

Steps 1, 2, and 3 must be completed prior to phase I registration. (This will allow time for mutual agreement about the course and for the faculty member involved to authorize the course. The faculty member will request a computer number from the Department Chair.)

Faculty: The faculty member should discuss the request and resulting teaching load with the Department Chair.

1. Once the faculty and student have agreed upon the specifics:
 - (1) A course syllabus form will be completed and placed in the student file.
 - (2) A second copy will be retained by the faculty member.
 - (3) A third copy will be placed in the N4040/N7060 course book.
(Course syllabus and sample are attached.)
2. Upon receipt of official notification that the course has been dropped, the faculty member will be notified by the Program Director and/or Department Chair.

**Georgia State University
College of Health and Human Sciences
School of Nursing
N4040/N7060 Directed Readings**

Student Course Request Form

This form must be completed by the student when making a request for a Directed Reading Course. Upon completion of this form, the student proceeds with the registration process through the School of Nursing Advisement Office.

NAME OF STUDENT:

COURSE:

NUMBER OF HOURS OF CREDIT:

TITLE OR PROPOSED AREA OF STUDY:

(Include a brief description of what you would like to study.)

OBJECTIVES:

LEARNING ACTIVITIES:

METHODS OF EVALUATION:

**Signature of
Faculty**

Department:

Date:

Signature of Student:

Georgia State University
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School of Nursing
Course Syllabus Form - Directed Readings (N4040/N7060)

(When the final course grade is reported, a copy of this form is completed by the faculty member, with copies to be placed: in the student file and in the course book. The form is designed to serve as a course syllabus and to provide a record of the student's activity in the course.)

Course Number:

Course Name:

Credit Hours:

Placement (Semester and year):

Class Schedule:

Faculty:

Textbook: None

Learning Activities:

Class/Meeting Schedule:

Evaluation:

Sample Syllabus Form

Course Number: Nursing 4040/Nursing 7060

Course Name: Directed Reading

Credit Hours: Specify (2-4)
2 class hours
0 laboratory hours

Placement:

Class Schedule: (Mutually established meeting times, if appropriate)

Faculty:

Textbook: None

Learning Activity: Individual readings on special topics in Nursing, under the guidance of an instructor.

Class/Meeting Schedule:

- I. (i.e.) Develop objective and designate topic.
- II. (i.e.) Establish mutual goals, objectives & evaluation process.
- III. (i.e.) Explanation of subject area/process outcome.

Evaluation:

1. An annotated bibliography of no less than 15 citations from contemporary periodicals will be submitted.
2. A written report of an interview with an expert on the topic will be prepared.

Georgia State University
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Course Outline

Course Number:	Nursing 4040/Nursing 7060
Course Name:	Directed Reading
Credit Hours:	1-3 Hours
Placement:	Fall and Spring semesters, Summer session
Class Schedule:	
Faculty:	To be designated by collaborative agreement--faculty, student and Department Chair.
Textbook:	None
General Description:	This course provides the student with an opportunity to complete readings and/or literature review on a special topic in Nursing under the guidance of an instructor with expertise in the selected topic area. The student may elect to complete 1-3 credit hours of study.
Objectives:	Upon completion of this course, the learner should be able to: <ol style="list-style-type: none">1. Specify an area of interest from a broad topic in Nursing.2. Report on the state of the art or history or clinical relevance of a selected topic.3. Establish guidelines for own independent study.
<u>Methods of Instruction:</u>	Independent study with expert guidance <ul style="list-style-type: none">-- Readings-- Discussion-- Literature Review-- Interviews-- Observation/Reporting
Evaluation:	The grading is on a pass/fail scale, with the process and criteria determined by material agreement between the learner and the faculty member.